



SUPERINTENDENT OF PUBLIC INSTRUCTION

Randy I. Dorn Old Capitol Building · PO BOX 47200 · Olympia, WA 98504-7200 · <http://www.k12.wa.us>

October 18, 2010

Michael Z. Green, Superintendent
Woodland School District
Agreement No. 08-404
800 3rd Street
Woodland WA 98674

Dear Mr. Green:

The purpose of this letter is to report on the status of the Coordinated Review Effort (CRE) and School Meals Initiative (SMI) reviews conducted in your district May 18–20, 2010, by Angela Ruiz, Program Specialist.

CRE REVIEW

The CRE review evaluates the administration of the National School Lunch Program (NSLP) using the CRE monitoring system as directed by U.S. Department of Agriculture (USDA) regulations.

The CRE process consists of two major areas of review: critical and general. A preliminary assessment of these areas was discussed during the exit conference and documented in the review summary. A copy of the summary and nutrient analysis was left with each staff member participating in the exit conference. The following paragraphs summarize the outcome of corrective actions required in the summary.

Woodland Intermediate School was selected as the sample school for the CRE and SMI reviews. There were a few improvements to be made as a result of the reviews and the district is congratulated on its completion of all corrective action as required.

Critical Areas:

PERFORMANCE STANDARD I: "All free, reduced-price, and paid lunches claimed for reimbursement are served only to children eligible for free, reduced-price and paid lunches respectively; and are counted, recorded, consolidated, and reported through a system which yields correct claims."

Outcome: Performance Standard I was met.

In the review month of April 2010, there was one paid lunch over-claimed and one free lunch under-claimed due to a run time error in the Mealtime Program. The dollar amount of the net under-claim due to this error was \$2.43. Stacy Brown, Business Manager, corrected the error and chose to revise the claim on-line. No further corrective or fiscal action is required.

PERFORMANCE STANDARD II: "Lunches claimed for reimbursement within the local education agency (LEA) contain food items/components as required by program regulation."

Outcome: Performance Standard II was met.

General Areas:

Areas noted as needing improvement included: an on-site review for Yale Elementary, completion of a food safety plan, and written procedure updates.

All corrective action has been completed as required.

SMI REVIEW

In addition to conducting the CRE, a review of the district's implementation of the SMI was completed. The purpose of the SMI review is to determine the level at which menus meet the Dietary Guidelines for Americans (DGA) and to analyze them for eight specific nutrients averaged over a typical week.

The review included an evaluation of lunch menus for September, 2009, as well as food production and meal service observations during the school visit. In addition, a nutrient analysis of the September 21–25, 2009, menu was completed. The Nutrient Standard Menu Planning requirements, along with the outcome of the analysis, were discussed during the on-site review.

The section below shows the results of the analysis:

Woodland Intermediate School, Grades 4–6 with nutrient targets for ages 9–11.

- Sodium: high at 164% of target
- Fiber: low at 55% of target

Several recommendations to meet the nutrient goals were offered and Ms. Brown provided a written response listing several changes that will be made to future menus to meet the targets for the nutrients listed above.

In conclusion, Child Nutrition Services, OSPI, and our LEAs have joint responsibility in ensuring our children are receiving nutritious meals consistent with the DGA and USDA regulations; and that our schools promote positive environments where good nutrition and healthy lifestyles can be developed. We appreciate your efforts in striving for this objective.

SUMMARY

The CRE and SMI reviews are now closed.

Thank you for the courtesy and cooperation that was extended to Angela Ruiz during the review. If there are questions, or if further information is needed, please contact her at (360) 725-6212.

Sincerely,



George C. Sneller, Director
Child Nutrition Services

GCS:dm

cc: Stacy Brown, Business Manager
Angela Ruiz, Program Specialist
Donna Parsons, Supervisor, School and Summer Nutrition Programs